

Rules of Use of Church Facility

The following rules must be observed in the use of the church and the group leader will be held responsible for compliance.

1. Permits are issued only for the dates, hours, area, and equipment specified. Permit holders shall not transfer or sublet the permit to another organization.
2. All activities must be under competent supervision with the organization using the facility assuming full responsibility.
3. Smoking and alcohol are prohibited in the church and on the church grounds.
4. Rooms and areas used shall be left in original placement and cleaned up.
5. The Church Council or Pastor is authorized to act in any case not covered by the rules and regulations.
6. Equipment usage within the church only unless special arrangements have been made with the church council.
7. Children are not allowed to play without adult supervision and are not allowed to play in the sanctuary and library. Your group should stay in your reserved area only.

Liability: The Organization will be liable for any and all damage or injuries to people or property. This organization will pay for any claims or damages to the church or people involved.

Reservations: You can contact the church at 374-2174 or sld_dewitz@yahoo.com to reserve the church for you upcoming function.

Priority: Church functions have priority over community activities. When it is necessary to intrude on scheduled community activities, notice will be given as soon as possible and alternative facilities arranged, if possible.

Payments: Payment for use of the church is required when you submit your application. No event will be put on the calendar until payment and/or deposit have been received by the church office. Your check will not be cashed until after your event. Checks can be made payable to Faith Lutheran Church. Please see the "Policies for Use of Church Building" for church usage fee information.

Questions: If you are scheduled to use the church and have questions regarding set up, tables/chairs, location of items, kitchen use or have other questions regarding the day of your event, you can contact Carol Johnson at 374-2343 or cajohnson@kmtel.com or contact Brenda Bronner at 374-2706 or b.bronner@mchsi.com and they can help you out with the specifics of your day.